

DCTD Tumor Repository – U.S. Government/Leidos Biomedical Research (FNLCR) Request Form		
Effective Date:	10-15-2021	Page 1 of 3

DCTD Tumor Repository U.S. Government/Leidos Biomedical Research (FNLCR) Request Form

Application Submission Checklist

- Completed DCTD Tumor Repository Request Form
- Partially Executed MTA Agreement
- Letter of Request

Method of Shipping (Select One)

- FedEx Account
- FedEx Prepaid Shipping Label
- FNLCR Courier (Delivery to NIH Campus in Bethesda and Rockville)
- CRL Repository Staff (Delivery to NCI-Frederick/FNLCR Campus)

Type all information and email completed documentation in a single e-mail to:

DCTDTumorRepository@mail.nih.gov

Section 1: Applicant Information

PI (Recipient Investigator) Name:		PI Title:
PI Phone:		PI E-mail:
Affiliation/Institution:	Address:	
Organizational Structure: <input type="checkbox"/> Government <input type="checkbox"/> Academic <input type="checkbox"/> Non-profit <input type="checkbox"/> Commercial/Pharmaceutical		

Section 2: Shipping Information (No P.O. Box Numbers)

Contact Name:	Contact Phone:	Contact E-mail:
Shipping Address: <input type="checkbox"/> Same as Institution Address Above		
<input type="checkbox"/> FNLCR Courier (Delivery to NIH Campus in Bethesda and Rockville) <input type="checkbox"/> CRL Repository Staff (Delivery to NCI-Frederick/FNLCR Campus) <input type="checkbox"/> FedEx Account #: <input type="checkbox"/> Investigator Supplies a Pre-paid FedEx Label – Supply the following information to FedEx: <ul style="list-style-type: none"> Shipping From: Charles River Labs/FNLCR 1073, Beasley Drive, Frederick, MD, 21702. Send Priority Overnight with dry ice. Box Size is 12 x 10 x 11 / total weight is 11 lbs. with 10 lbs. dry ice. Select "Dry Ice" in Special Services Section 		

Section 3: Samples Requested: The DCTD Tumor Repository only distributes 1 vial of each material per requestor.

	Name	Type: Frag., Cell line, brei	Sample/Lot # <i>(Repository Use Only)</i>
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